

LSA

Legal Services Agency

Doing the Right Thing,
the Right Way

Supporting Legal Services Agency: becoming a member

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Registered in Scotland: SC123919. Charity No. SC017160.

Supporting Legal Services Agency: becoming a Full or Associate Member

Legal Services Agency ("LSA") is a community controlled law centre, tackling the unmet legal needs of those in disadvantage. It is a charity.

In order to keep our vision clear and maintain direction, LSA has a variety of forms of accountability: to Members, to funders, to staff and to partner organisations. Ultimate accountability, of course, in terms of LSA's legal structure as a company limited by guarantee, is to Full Members.

Only charitable, voluntary and community organisations can become Full Members.

Full membership is subject to approval by LSA's Board of Directors.

Full Members nominate a representative to receive annual reports, intimations of the AGM and other formal documents. Full Members may also nominate a representative to stand for election for LSA's Board of Directors. The Board of Directors is ultimately responsible for the financial security of the organisation and its strategic direction.

Organisations that are eligible for Full Membership would include Tenants' Associations, Students' Associations, Housing Associations, Credit Unions, CABx, Advice Agencies, educational organisations, including Universities, Community Councils, non-party political campaign organisations and community halls.

Many individuals and commercial organisations want to support LSA (or obtain the benefits of membership!). **Anyone can become an Associate Member.** Associate Members have all the rights of Full Members (for example, invitation to AGM's and reduction in seminar fees). The only difference is that they are not entitled to nominate Members for the Board of Directors nor vote at the AGM.

Membership is really good value.

The benefits to all Members, whether Full or Associate, include reduced prices for seminars (generally between £10 and £30) and free copies of most publications.

In addition, Associate Public Authority Members are entitled to send one delegate to all LSA's seminars at half price.

The benefit to LSA is that we obtain a small income, have a formal indication of your support for our work and the guidance and accountability that members can provide.

Please note that Full Members are referred to as "Ordinary" Members in LSA's "Constitution". All Full or Ordinary Members may request a copy of this.

Membership enquiries to 0141 353 3354 or 0141 354 1274 or seminars@lsa.org.uk.

Membership Details of Legal Services Agency

There are two categories of members:

Full Membership: Community and Charitable Organisations

Full Members have all the benefits of membership, **particularly reduced seminar fees**. They are entitled to vote at the AGM and nominate representatives to the Board of Directors of Legal Services Agency Ltd. There are two types of Full Membership.

1. Small Organisation Membership Fee : £20.00 (inc. VAT)

This is open to any small tenants' group, local community organisation or small local charitable organisation located anywhere in Scotland. Normally any organisation employing staff will not be eligible for this category (see 2 below).

2. Larger Community Charitable or Voluntary Organisation Fee : £50.00 (inc. VAT)

This is open to any larger voluntary local community or charitable organisation located anywhere in Scotland. Normally any organisation employing staff will be considered to come within this category. Each branch or division will require to join individually.

Associate Membership: Individuals, Businesses, Local or Central Government Organisations

Associate Members have all the benefits of membership, particularly reduced seminar fees. They are not entitled to nominate Members for the Board of Directors nor to vote at the AGM. There are four types of Associate Membership.

1. Student/Unemployed Membership: £5.00 (inc. VAT)

This is open to all students who are in receipt of full-time education or those who are unemployed and not engaged in any placement or course. A photocopy of documentation vouching for status should accompany application for membership.

2. Associate: Individual fee: £20.00 (inc. VAT)

This is open to any individual who supports LSA's work.

3. Associate: Corporate fee: £100.00 (inc. VAT)

This is open to any corporate organisation (solicitors' firm and so forth) which, while not charitable, supports LSA's objectives. Each individual employee or member of staff of the particular branch is entitled to the benefits of membership.

4. Associate: Public Authority fee: £300.00 (inc. VAT).

Public Authority membership is available to all local authorities and government agencies located in Scotland. Not only do all elected members and staff of the local authority or public authority have the full benefits of membership, ie reduced seminar fees, but also one delegate is entitled to attend all of LSA's seminars at half the full price. (It does not need to be the same person each time!)

All Membership fees are due from 1st April each year. Members joining between 1st December and 31st March will, however, have their membership fees attributed to the immediately subsequent financial year (in other words will not have to pay both for the period December to March and the next financial year).

Benefits to all Members, Full and Associate, are reduced prices for seminars and free copies of most publications, as well as participation in the work of LSA. Full Members also have voting rights.

Membership Application Form

A: FULL MEMBERSHIP

We support Legal Services Agency Ltd. and its objectives. As Secretary, or duly authorised Officer, we request to nominate on our behalf, a representative to become a full voting Member of Legal Services Agency Ltd.

Our organisation is charitable/community/voluntary*.

- | | |
|---|--------------------|
| 1. Small Organisation (with NO salaried employees) | Fee: £20.00 |
| 2. Large Organisation (with ONE or MORE salaried employees) | Fee: £50.00 |

We enclose* **£20.00/£50.00** (including VAT) or please invoice us.*
(*Delete as appropriate)

Please fill in **ALL** relevant details

Organisation _____

Address _____

Email _____

I/We opt to receive all communications by
email only []

Nominee (that is, the named individual who will receive
correspondence on behalf of the Member organisation)

Telephone No _____

Nominee's Address (correspondence address if different
from organisation's address)

Email address of individual representing the
organisation if different from the organisation's address

B: ASSOCIATE MEMBERSHIP

We apply on behalf of our organisation/firm/ as an individual* for non-voting associate membership of Legal Services Agency Ltd.

- | | |
|---|---------------------|
| 1. Student/Unemployed Membership | Fee: £5.00 |
| 2. ASSOCIATE: Individual (applies ONLY to NAMED person) | Fee: £20.00 |
| 3. ASSOCIATE: Corporate (applies to organisation or firm) | Fee: £100.00 |
| 4. ASSOCIATE: Public Authorities | Fee: £300.00 |

Name _____

Signature _____ Organisation _____

Address _____

Telephone No _____ Email _____

I/We opt to receive all communications by email only []

We enclose* £ _____ (including VAT) (Please enter subscription amount) or please invoice us*

*Delete as appropriate

(Please fill in ALL relevant details). All rates are inclusive of VAT